

RESIDENCE CARD

1. **passport** (notarized translation);
2. **student certificate** (issued from the university/faculty/unit indicating the study period - starting and ending date);
3. **bank account statement** - 3800 GEL (students own account or relative's account who is citizen of Georgia/residing legally);
4. **calculate legally residing days** (An International student shall be obliged to apply to the Justice house with the request of issuing a residence permit in Georgia before 40 Calendar days, before the expiration of the lawful stay in Georgia.)
5. **For applying residence card prolongation** – 7 Calendar days before the expiration of the lawful stay in Georgia
6. **application fee - 210 GEL** (paid at Public Service House, the receipt should be submitted together with other documents);
7. **application form** (filled out at PSH);
8. **photos** (to be taken at PSH).
9. **Copy of Visa**

Information and address of PSH (Public Service House)

Webpage: <http://www.justice.gov.ge/>

Open & Close: Monday- Friday 9 am – 6 pm

