



**MEMORANDUM OF UNDERSTANDING**  
**between**  
**NAKHCHIVAN PRIVATE UNIVERSITY**  
**and**  
**INTERNATIONAL BLACK SEA UNIVERSITY**

**Nakhchivan Private University (NPU), Nakhchivan, Azerbaijan, and International Black Sea University (IBSU), Tbilisi, Georgia have agreed to sign the following Memorandum of Understanding with the purpose of fostering cooperation, mutual understanding and development in the fields of education and research.**

1. The two universities will engage in scientific and educational cooperation in fields to be agreed upon. Amendments to the memorandum can be suggested by either party and added at any time by agreement of the competent authorities and both institutions.
2. The memorandum aims to improve the vision of staff and students by exposing them to different cultures.
3. The following forms of cooperation are envisaged:
  - 3.1. Short-term visits of senior members of staff for consultations, lectures and project planning,
  - 3.2. Long-term visits by research and technical staff for training, post-graduate studies or participation in joint research projects,
  - 3.3. Exchange of undergraduate, postgraduate and doctoral students for education, practical training and participation in international programmes, and the students to be awarded with an academic recognition of their studies abroad,
  - 3.4. Mutual support in the planning and execution of excursions in the respective countries,
  - 3.5. Joint research projects and pilot projects,
  - 3.6. Organisation of and participation in joint seminars, academic meetings, conferences, workshops, and the like,
  - 3.7. Exchange of academic information, academic publications, textbooks and periodical literature between the two Universities,
  - 3.8. Cooperation in research and development,
  - 3.9. Reciprocal exchange of arts exhibitions.
4. The following rules will be followed for the exchange of students:
  - 4.1. Admission to study courses will be determined by the rules of the host university.
  - 4.2. Exchange students at the host university will have the same status as regular students, particularly with regard to the use of university facilities (such as libraries, laboratories, computers and language laboratories) and participation in lectures and examinations.

- 4.3. The mutual recognition of the lengths of study courses and examination results will be in accordance with the rules of the native university.
  - 4.4. The number of exchange students will be determined as the need arises.
  - 4.5. The exchange students will be selected by the home university according to their knowledge of the language needed in the host university, education level and academic results.
  - 4.6. The universities will cooperate in order to find suitable firms that will accept students for training. The students must apply to the relevant firms themselves. The training will be mutually recognized provided that the guidelines for the training have been met.
  - 4.7. Exchange students will not be required to pay tuition fees to the partner university.
5. The following rules will be followed for the exchange of faculty:
- 5.1. Travel expenses and living costs of exchange faculty and research scholars are not the obligation of the host institution and are generally not compensated by the host institution. However, in case additional financial support is needed it may be evaluated and considered on an individual basis.
  - 5.2. The host institution shall provide office space to exchange faculty and research scholars, and give access to libraries and other facilities as available and agreed to on a case-by-case basis.
  - 5.3. Unless otherwise agreed upon, all exchanges are on the basis of reciprocity within the same academic year.
  - 5.4. Faculty/scholar exchanges will normally be for a duration of one or two semesters; however, shorter stays are possible, subject to mutual agreement.
  - 5.5. Faculty / scholar exchanges remain subject to the approval of the host institution.
  - 5.6. Each professor remains on salary with the home institution during the exchange, and remuneration for special projects is subject to special negotiation.
  - 5.7. Visiting professor / scholars must carry medical health insurance in accordance with the rules and regulations of the host institution and/or the host government.
  - 5.8. Teaching course loads and working hours and conditions shall normally be in accordance with established rules and practices of the host institution, subject to prior negotiation and agreement.
  - 5.9. Faculty exchange between the two universities may be in any appropriate academic field at either institution, subject to the prior approval of the administration of the host institution.
6. The present memorandum may be supplemented by more detailed working plans (subagreements between faculties and departments) and prepared periodically as required by current or planned projects. At the end of each planning period, the results will be reported and evaluated by representatives from both sides.
7. After the signing of this memorandum, each university will nominate a representative who will be responsible for the working plans, and all matters related to the implementation of the memorandum.
8. The memorandum will be valid from the date of signing by both parties after the approval of the competent authorities. This memorandum may be terminated by written notification by either party. Suggested alterations to the memorandum must be submitted in writing.
9. This memorandum has been prepared in two copies in English, and each party will retain one original copy.

Date: October \_\_, 2013

For and on behalf of  
**Nakhchivan Private University**  
**University**

  
**Prof. Ismayil Aliyev**  
Rector



Date: October 23, 2013

For and on behalf of  
**International Black Sea**  
**University**

  
**Prof. Dr. Ş. Ercan TUNÇ**  
Rector

